

## Minutes Cleves PTA Meeting

16<sup>th</sup> March 2022

Meeting location: Sports Hall Classroom

**1. Attendees:** Chris Hodges, Susie Price, Hannah Murphy, Tom Wicka, Ruth Paisley, Nicola Doyle, Nicole Montwedi, Jessica Harris, Juliana Constantino, Sally Hawkes, Emma Sefton, Suzanne Sanders

**2. Apologies:** Hannah Dobson, Leah Williams

### 3. Treasurer's Report:

Bank balances as of 14<sup>th</sup> March 2022

|         |            |
|---------|------------|
| Current | £43,341.23 |
| Reserve | £5,338.59  |
| PayPal  | £100.00    |
| Total   | £48,779.82 |

|                              |           |
|------------------------------|-----------|
| Disco money (school account) | £2,755    |
| Agreed spend with school     | (£1,964)  |
| Playground project           | -£40,000  |
| Balance                      | £9,570.40 |

### School spending breakdown

|                  | Agreed spend | Spend to date |
|------------------|--------------|---------------|
| Planters         | £400         | £381          |
| Library Books    | £2,000       | £892          |
| Phonics Books    | £2,000       | £1,522        |
| Radio Computer   | £1,600       | £1,491        |
| Teacher Donation | £1,200       | £950          |
| Total            | £7,200       | £5,236        |

Additional £250 will be given to the school for the teachers.  
More books will be invoiced in due course.

### Fundraising breakdown

| 2021/22 Events                   | Profit  |
|----------------------------------|---------|
| Mufti days x3                    | £3,320  |
| Christmas Raffle                 | £1,893  |
| Christmas Activities             | £536    |
| Class Fundraising                | £6,007  |
| Gift Aid                         | £1,841  |
| Uniform                          | £391    |
| Lottery, Amazon, Easyfundraising | £258    |
| Curchods                         | £100    |
| Total                            | £14,346 |

Gift Aid noted separately as it's received as a separate payment from Just Giving (mufti and class donations).

#### Teacher Donations

£950 given so far. Two classes yet to raise money. No information at present as to what has been claimed / spent by individual teachers.

Question asked why only £50 given to teachers despite more than that being raised by the classes. SP stated that this amount was agreed upon at the last AGM but that amount is flexible and if the teachers need more they can ask. CH – no concerns or complaints around the amount. It was also agreed that a proportion would be given to charities which were chosen by the school council.

#### Amazon Smile / Easyfundraising/Elmbridge Lottery

Highlighted as a simple way to raise money for the school but felt that this information needed to be shared more with the parents. HM plan to update PTA section on school website and could include this information.

#### **4. Class Rep's Report**

All classes except 2 have raised money this year but these are in the pipeline. Haven't yet received all money from Just Giving.

Question asked about whether we have more funds available from the class fundraising to give to charity. CH brought up the school's thoughts about the current situation in Ukraine. School, along with wider community are looking at a suitable response. PTA could potentially donate some money in due course.

#### **5. Playground Project**

CH provided background to those not at last meeting (info as per minutes 26/1/22). Summary – Valley Projects company proposal approved by the school and PTA. Most expensive of the three quotes but the most impressive.

Area outside yr 6 block proposed to include:

- Part astro, part bonded gravel
- Planters
- Shade sail (UV protected)
- Benching
- Trees/plants
- Built up arc with seating

PTA have agreed to fund £40K over two years: £25K now and £15K next year. School will pay for the work upfront so not needed to be phased. Timeframe for works will depend on if planning permission required. Could be carried out in term time as all works external but may need to be over the summer holidays. Valley Projects have submitted a pre-planning application with Surrey Council and awaiting information on next steps.

Question raised about if we want to get sponsorship on the shade sail. CH not keen and all agreed to not pursue this.

Brief discussion on the major works required at the school

1) Boiler replacement. Current model has been discontinued and it's becoming increasingly difficult to find spares. New boiler cost estimated at approximately £80K.

2) Playground needs new soakaway either under playground or the field which would require a long run to it. Estimated cost £40-60K

Highlighted that as an Academy school the council don't have any responsibility for these works and it all lies with Cleves.

## **6. Upcoming Events**

### Discos

Confirmed dates:      Friday 8<sup>th</sup> July              yrs 3, 4, 5 – one hour each  
                                 Friday 15<sup>th</sup> July              yr 6 leavers disco

CH confirmed max 150 children per disco. SP discussed need to figure out logistics for either tickets being carried over from October's cancelled discos or refunds if requested. SP is in discussion with office staff.

In previous years, year 2s from Oatlands and Manby Lodge have been offered a disco – need to find out if this is of interest.

### Fete in the Field

Confirmed date:      Tuesday 17<sup>th</sup> May, 5 - 7.30pm

Smaller committee in place to arrange this and have already had a meeting. Discussed the potential focus being more of a social event considering the lack of school events over the past 2 years. Keen to make it have a less commercial focus and keep the stalls local and community-based.

*Stalls* - Local groups eg St Mary's, Whiteley Village.

*Food* - Decision made to suggest people can bring a picnic but also offer food stalls/vans. Query raised around making sure the food available was fairly simple and could also possibly cater for those with allergies (eg simple bread rolls for a burger rather than brioche)

*Activities* - Possible activities like inflatable obstacle course with simple fee donation.

*Cubs* - RP involved with local Cubs group which usually run at the same time as Fete in the Field with majority of children attending Cleves. Suggestion that the Cubs could run an activity.

*Performances* – possibly involve clubs which use Cleves' facilities.

### Fireworks

Confirmed date:      Sunday 6<sup>th</sup> November

Unfortunately this is the same day as Ashley School's fireworks. At a different time – Ashley's will be a little earlier.

New Committee in place and ahead of previous years. Hanneke Bonser leading the organisation of this event.

A parent in the school has offered use of his ticketing website for the fireworks which will simplify the sale and allow tickets to be purchased right up to the event. Will need to use an app for scanning tickets on entry.

Will need further volunteers nearer the time but it was highlighted that if anyone else wished to join the organising committee then get in touch.

## **7. Communication**

Year 2 induction pack – updated pack will need to be ready approximately May time. HM to discuss with office staff previous years' timings and ensure packs up to date.

## **8. AOB**

1) Susie Price will be leaving at the end of this academic year and therefore a new chair will be required from September. She will stay on to assist with the fireworks.

2) SP – Savills have been in contact re 'advertising' through the school eg leaflets home with children in bags. CH not keen therefore won't pursue. Curchods will continue to sponsor events like before.

3) JC requested another second hand uniform sale before the summer. Agreed.  
JC to also link with the local infant schools to run additional sales on their school sites for current Y2 and future Cleves pupils.

Date of next meeting: TBC – April 2022