

Minutes Cleves PTA AGM 29th Sept 2021

Meeting held on Zoom due to COVID 19

Attendees: Susie Price, Chris Hodges, Emma Sefton, Juju Lam Constatino, Nijar Selli, Danna Tay, Robyn Mcallum, Leah Williams, Nicole Doyle

Apologies

Claire Goodfellow, Suzanne Sanders, Carla Ferrari, Anna Gibbons, Polly, Hannah Murphy

Mins of AGM Sept 2020

Mins approved by the meeting

Matters arising

No matters were raised

Chairs report:

Role of PTA:

- Develop relationships between the staff, parents and others associated with the school.
- Engage in activities, which support the school and advance the education of the pupils attending it.
- Provide and assist in the provision of facilities for education at the school (not normally provided by the Local Education Authority).

Membership of PTA:

- All parents/ guardians of children at the school plus Staff are members of the PTA

The Management of PTA is via a Committee:

- Chairs, Secretary, Treasurer plus up to 10 other members.
- Head Teacher is President of the PTA
- The Committee is elected at each AGM to serve for that year
- PTA meetings are held each half term and any member can attend
- At each meeting Head Teacher comes with a "wish list" for the school.
- Attendees at the meetings are able to help decide how the money we have raised is spent. Come have your say!

Class Reps

- Form the link between PTA and each Class
- Link with Teacher and Parents
- Provide a communication route back into school

Highlights of 2020/21:

- Class Fundraising - £7,400 plus £1,200 Gift Aid
- Mufti Days (x4) - £5,400
- Raffles (Xmas & Summer) - £3,700
- Trek to Tokyo - £1,200

- Lottery, Amazon, Easy Fundraising - £800
Raised £20k for School.

—Thank you to everyone who helped us raise money last year
—Thank you to Mr Hodges & Cleves Staff for all their help at events

Treasurers Report

	Income	Expenses	Profit	2019/20
Events				
Fireworks		£50.40	£50.40	£9,200
2nd Hand Uniform	✓ £321.00		£321.00	£317
Shopping Evening				£0
Discos (postponed due to COVID)		£184.00	£184.00	£3,811
Y6 Leavers Disco	£18.00	£167.20	£149.20	
Mile For Cleves				£2,003
2020/21 Class Fundraising	£7,361.93		£7,361.93	
Virtual Raffles & Silent Auction	£3,727.88	£42.95	£3,684.93	
Multidays: Oct, Dec, May, June	£5,217.07		£5,217.07	
Christmas Cards	£1,432.50	£1,085.65	£346.85	
"Trek To Tokyo"	£1,253.17		£1,253.17	
Funds raised net of costs	✓ £19,331.55	£1,530.20	£17,801.35	✓ £20,497
Other Income				
Gift Aid	✓ £1,405.97		£1,405.97	£320
Easyfundraising	✓ £66.45		£66.45	£105
Elmbridge Lottery	✓ £582.50		£582.50	£166
Amazon Smile	✓ £137.67		£137.67	£14
General & Misc				£200
Interest	£3.75		£3.75	£56
Churchods sponsorship	✓ £200.00		£200.00	£1,450
Other Income sub-total	✓ £2,396.34		£2,396.34	£2,311
Other Expenses				
General & Misc		£306.78	£306.78	£331
PTA UK Insurance		£123.00	£123.00	£122
Parents events				£0
Other Expenses sub-total	✓	£429.78	£429.78	£453
Net Income			£19,767.91	£22,355
Funds applied for benefit of school		✓ £17,077.26	£17,077.26	£28,295
Excess of Income over expenditure			£2,690.65	£5,941
Surplus funds brought forward			£39,095.15	£45,036
Funds carried forward			£41,785.80	£39,095
Represented By:				
Bank Balances:				
02703173 Current A/c			£100.00	£100
02703181 Sweep and Reserve a/c			£36,247.37	£29,194
37332023 Reserve a/c			£5,338.27	£5,338
PayPal			£100.00	£100
Adjustments:				
Unpresented Cheques as at				
Unpaid invoice				£4,198
Cash to be banked			£0.16	£165
Funds carried forward			£41,785.80	£39,095

Current Funds are £41,000

Accounts were approved by meeting and will be audited in due course.

Funds applied for benefit of school - £17,077.26

Item	Cost
Charging Trolley	£830
Chrome Books (x30)	£5,480
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Reading Books	£1,972
Reading Books	£600
Scooter Mushroom	£448
Maths Equipment	£1,808
Bike Racks	£395
Banners	£62
	£17,077

New PTA agreed:

Chair	Susie Price
Vice chair	Hannah Dobson (post meeting volunteer)
Secretary	Hannah Murphy
Treasurer	Arzu Morton (post meeting Volunteer)
Quartermaster(s)	Emma Sefton
Class rep coordinator	Suzanne Sanders
2 nd Hand Uniform	Juliana Lam Constantino

Forward Fundraising Events

- 15th Oct - Spooky Discos can go ahead if COVID cases allow
- 8th Oct - 2nd Hand Uniform Sale
- 27th Nov (note new date) Xmas Fair- including Raffle- need to look at COVID restraints and redesign what Fair could look like
- Non Uniform days – will do one in conjunction with Christmas Fair
- Class Challenge – each class to be challenged to raise money- it was agreed that £50 would go the Class Teacher, the rest would be split 50% PTA funds and 50% Charity donation. The children will be given a number of local charities to consider and will decide which Charity to support

Cleves Fireworks will not go ahead as the financial risk (ca £15k) was seen as too high given that we may have to cancel the event at short notice. This combined with not enough volunteers coming forward meant the decision was taken not run this event in 2021.

Looking to book Sunday 6th November 2022 – post meeting note Fireworks booked for 6th Nov 2022

Requests for Funding from School – Mr Hodges

- £2000 for new library books
- £2000 towards new reading scheme
- £1600 to purchase ne computer & software for Radio Station
- £380 for some new planters for the School allotment

All monies were agreed

Next Meeting – Wednesday 17th November 2021