Cleves School Parent Teacher Association - Registered Charity No. 1031777

ANNUAL GENERAL MEETING
Monday 5th October 2026
Sports Hall Classroom at 7pm

1. **Welcome and apologies**

   Attendees: Diarmuid Skehan, Charlotte Dury, Charlie Paphitis, Maria Lockyer, Jess Forster, Laura Rust, Charlotte Cork, Lara Forbes, Charlotte Jones, Erim Taylanlar, Emmanuel Asemota, Ruth Paisley Juju Constantino, Trilby Fox-Rumley, Jo Williams

   No apologies were received.

2. **Approval of minutes from the last AGM held on 6th October 2025**
   CD welcomed the room and outlined last year's meeting minutes. These were approved by all who were present at the 2025 AGM.

3. **Matters arising from the minutes**
   CD outlined that some spending and action points raised during last year's AGM are still ongoing due to changes in school leadership.

4. **Chair's Report for 2025/2026**
   CD highlighted that 2025/2026 was a positive year for fundraising despite finding it ever harder to get volunteers to run events. Unfortunately, Fete in the Field didn't go ahead due to difficulties in recruiting an organising committee in addition to the school field being renovated at that time.

5. **Treasurer's Report for the year ending 31st August 2026**
   RP summarised last year's profitable events including the Cleves Fireworks which made £20k. Other profitable events include the Christmas Fair, Discos (held throughout the year), Class Fundraising (JustGiving for the aircon), and the wreath making workshop. Cleves PTA continues to make a good profit from second-hand uniform sales. Additional sponsorship was received from Curchods and through a parent's charitable giving-at-work scheme. £7k was received in 2025/2026 as a result of delayed matched funding from the previous year's ball. RP also mentioned that a substantial amount of money was brought forward from 2024/2025 due to a low period of spending linked to changes in school leadership.

   RP outlined that the PTA have spent £47.6k on the following projects:

   - Wifi upgrade £21.85k
   - Grass & Drainage on the school field £13.52k
   - Intervention room £4.5k
   - Sports equipment and kit £2.75k
   - New gazebos £1.2k
   - Staff treats - tea, coffee, fruit, biscuits, Christmas lunch

- Year 6 World Cup of Books
- International and other books
- Year 6 leavers disco
- General & Misc covers things like Xmas and end-of-year presents for Cleves staff

RP noted that Cleves PTA ended the year with just over £90k across our accounts and that upcoming spending includes: £18.5k towards aircon and expenses for the Fireworks, which Cleves have currently paid to save us on VAT.

6. **Appointment of an Independent Examiner of Accounts for the year ending 31st August 2026**
   RP says that our usual accountant has been appointed, accounting will be done around November time.

7. **Update from School**
   DS thanked the school community and PTA committee for making him feel welcome. DS is hopeful that PTA funds can be used for some great things and highlighted his belief that the PTA/school community should have a decision making input into what money gets spent on. His suggestions are noted below:

   Air-conditioning - DS is keen to future proof the school and noted that the quality of learning is severely impacted by high temperatures and school attendance was reduced in June. The school has received an initial quote of £36k for Y5 block. DS noted that he is keen for the installation of air conditioning to have a focus on sustainability. The school plans to obtain at least two further quotes. RP offered to share contact details of companies used by Oatlands.

   School Field - DS foresees the field as being unusable for significant periods each year due to either being too muddy or too hot. DS suggested that funds raised by the PTA coupled with grant funding (from FA, National Lottery etc.) could be used to fund a new 4G artificial sports surface with floodlighting. DS outlined a capital outlay of £250-400k and highlighted that this project could bring money into the school and become a community asset.

   Tech upgrade - DS noted requirements for new iPads and Chromebooks.

   CD mentioned that big fundraising events should be tied to specific projects, e.g. a 4G pitch, to help people remember why we're fundraising.

   DS mentioned that schools are having to have a greater appeal to new parents as birth rates are declining so having big draw facilities is a positive.

   ET mentioned that telecommunications companies need space for new masts and suggested that this could be a source of income for school. DS is interested in having a conversation about it.

DS asked those present at the meeting if they had any other fundraising suggestions:

- JF asked about performance hall staging (a previously unmet request from the school)
- JW suggested refurbishment of seats in the performance hall.
- CD mentioned storage of second hand uniforms with the possibility of using the onsite container currently owned by Equippers church (who are leaving).
- CP mentioned the laser biathlon held at Notre Dame, and suggested that the summer ball could fund some equipment for Cleves.

8. Election of Officers and Trustees of the Committee

CD explained her plans to step down from the role of PTA chair with hope to transition/hand over to a new co-chair. A number of the existing committee are leaving Cleves at the end of 2026/2027.
ML volunteered as the new treasurer and was seconded by all.
TFR volunteered as co-chair and was seconded by all.
LR was happy to remain co-secretary and transition to secretary during the year.
LF volunteered to be quartermaster and was seconded by all.
CC volunteered to be co-disco coordinator and was seconded by all.
Allanah Zachariades was not in attendance at the meeting but has already taken over the 2nd hand uniform from JC.

<u>Current Committee</u>

Chair:	Charlotte Dury
Co-chair:	Trilby Fox-Rumley
Secretary:	Jo Williams
Co-secretary:	Laura Rust
Treasurer:	Maria Lockyer
Quartermaster:	Lara Forbes
Class rep co-ordinator:	Jess Forster
2nd hand uniform:	Allanah Zachariades
Disco co-ordinators:	Jess Forster

RP suggested that there should be a co-treasurer (a Y3 parent) to be ready to transition to treasurer in time.

9. Upcoming events:

- <u>Spooky discos - Friday 9th October</u> - in hand with JF
- <u>Fireworks - Sunday 1st November</u> - in hand with committee
- <u>Quiz night - Friday 5th February</u> - in hand with a group of Y4 parents

10. AOB:

a. Christmas fair - CD said that there is currently no committee or plans in place but it could take place on 28th November or a Friday evening if a committee can be formed. DS suggested assigning particular events to particular year groups to organise.

b. Leavers hoodies - CD has already been contacted about hoodies, questions arise about when they are available so they can be used more.
c. Air conditioning - discussed as outlined above
d. Matched funding - CD will send out comms to push on company matched funding as this can bring in a lot more money for the school.
e. School ball - CP noted that this has been booked for 3rd July at Oatlands Park Hotel, she has hopes to raise £20k

Date of next meeting: TBC