**Cleves School PTA Meeting**

**Tuesday 24th January 2023**

**Agenda:**

1. Present – Chris Hodges, Joanne Eversley, Jessica Forster, Charlotte Dury, Hannah Murphy, Suzanne Sanders, Debs Stewart, Charlotte Healey.
2. Apologies – Tom Wicka, Juju Constantino, Leah Williams, Sara Hollingshead
3. Accounts / projects
	* Main account currently has £84K. Of this, £44K is earmarked for the new play / garden area (school will invoice PTA). Approximately £40K available for other projects. Reserve account has £5.35K.
	* Mr Hodges reports next plan / ‘wish list’ would be related to updating the IT curriculum eg programming, 3D printers, design etc. March 2023 – IT show in London which Mr Smith will attend with some children to look at the IT offerings. 3D printers vary hugely in price therefore need to consider their use and which would be the right printer. May need 2 or 3. HM raised query about whether there are options for biodegradable plastic to be used with 3D printers – unknown.
	* VR headsets – current ones are google based but google has stopped supporting the software so they no longer work. CH to look at either different software or different hardware.
4. School update
	* Staffroom ‘makeover’ – in discussion. Some furniture has been ordered. School would be grateful to accept money as per the last meeting and will invoice for this.
	* Charity / community involvement – continued from last meeting. CD – maybe consider writing letters to a local care home? Ask the school families at the same time as the class fundraisers and charity ideas.
	* Class fundraisers – comms for class fundraisers going out this week. All in agreement to focus on small activities. Doesn’t necessarily need a class theme and could leave for families to decide their own idea. Each class has access to their own Just Giving page so easy to gather the money.
	* Classes to be asked to suggest possible charities for the school council to decide which ones. Miss Childs will be organising the school council ready for next half term. Brief discussion on whether there could be winning class with the reward as a class mufti day? CH not against but concerns about the views of the parents. Could there be a winner from each year group or just once for the whole school? Discuss again within committee.
5. Christmas Fair debrief – overall success. No negative feedback from families. Fro meeting: (a) Floor plan was useful but team felt need more signage high up next year. (b) More payment machines needed in general. PTA to buy 5 more zettle machines.
6. Upcoming events
	* Quiz – Jo Everley and Ruth Paisley are organising and quiz is ready. Date tbc. SS has emailed Jill Kent with regard to availability – possible date Sat 18th March. Would need a temporary event license. Time 7.30pm arrival for 8pm start. Payment – can we sell tickets via scopay? SS, JE and RP to investigate. Cost suggested: £15 including fish and chip dinner.
	* Ball – save the date has gone out - Sat 24th June at Brooklands Museum. Committee in place. Need to decide method to sell tickets. Aim for focus more on social and not big fundraiser.
	* Fete in the Field – Tues 23rd May in calendar – to confirm date with Jill Kent. CD to meet with previous chair to discuss specifics around external stalls. Liaise with Mr Kilhams re steel pans, choir. Maybe ADF dance group. CH – toy sellers not to bring inappropriate toys and no goldfish! Sweet stall from fireworks – may be worth approaching them to come to the fete. To put a committee in place after half term.
7. PTA Committee – vice chair Hannah Dobson has stepped down. To put out comms advertising vacancy.
8. PTA emails – potential need for additional official PTA email addresses. Suggestions 1) pta 2) fireworks 3) events. Contact Mr Smith regarding this.
9. Yr 6 Leavers
	* Hoodie – discussion to go out to parents. Colours – 4 options last year. Parents will order from website directly.
	* Disco – Debs Stewart and Jess Forster to organise. 14th July. PTA to decide a budget – check what was done last year. DJ (Silly Steve) – feedback that last year’s was really good.
	* Yearbook – same supplier as used at Manby. Like an autograph book so the children and staff can sign.
10. Electrical testing of PTA equipment – urns out of date plus one has broken plug. HM to ask Pete when the next electrical review is due for other equipment.
11. AOB – mufti day 17th March. To check with office. Suggested donation of £1 with suggestion of raising money to put towards the IT curriculum.

Date of next meeting: Tuesday 21st March