

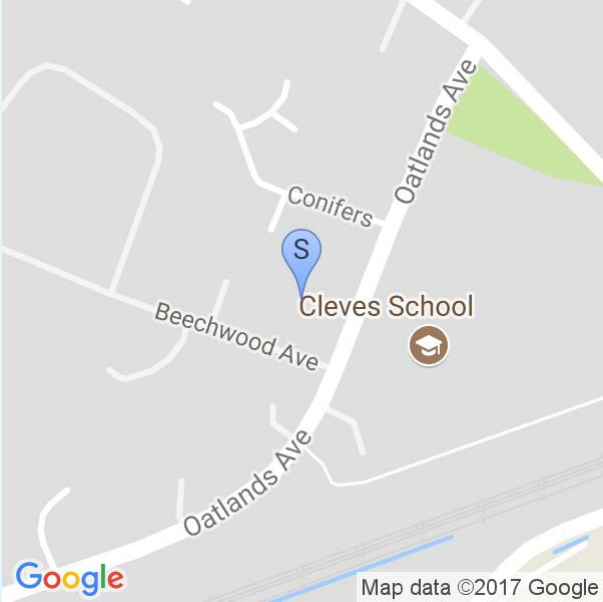


2017 Cleves School

School Travel Plan

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Introduction

School Details	
Name of school*	Cleves School
Name of STP Champion*	Chris Hodges
DfE Number*	5221
Telephone Number*	01932 224300
E-mail address*	info@cleves.co.uk
Address*	Oatlands Avenue, Weybridge, KT13 9TS
Location*	
Website*	http://www.cleves.co.uk
Type of School*	
Pupil and Staff Information	
Age Range of Pupils*	7-11
Number of Pupils* including Nursery	660
Full Time Staff*	30
Part Time Staff	51

Pupil and Staff Information

Where our pupils travel from

Cleves is situated in a suburban area, equidistant between Weybridge, Hershams and Walton-on-Thames. Local roads are unclassified. Oatlands Avenue has a 30mph speed restriction but no traffic calming.

Oatlands Drive (A3050) is a major cut-through between Walton Bridge and the M25 and is extremely busy at peak times. Lots of traffic turns right into Ashley Road (the B365, also a busy road), making it difficult for pedestrians to cross, and particularly affecting pupils from Hershams and Walton on Thames who walk to school.

Oatlands Avenue is a cut through for avoiding Oatlands Drive, and accessing Queens Road/Brooklands area of Weybridge.

Oatlands Chase has a lot of unrestricted parking, and from the junction of Ashley Road to the corner of Oatlands Avenue is used for commuter parking for Walton on Thames station from very early in the morning until after school closing, effectively reducing the road width by 25%. Vehicles regularly have to mount the opposite pavement as large lorries, buses and coaches use the road as a cut through - it is also the pick up point for a number of private schools who send coaches to pick up their pupils. This road in particular is in very poor condition with large pot holes and the road regularly subsiding. In bad weather Oatlands Chase (and in particular Oatlands Avenue) are not gritted.

The school site is surrounded by A roads and is in close proximity to a private housing estate. However, very few children from this estate attend Cleves which means that the catchment area is wider than expected. This, and the schools location opposite a church, means that there are many cars parked in the vicinity of the school at the beginning and end of the day.

There is a staff car park to the front of the school, which is also used as a pupil drop-off area in the mornings. There are two disabled bays in the car park to supplement the building's good wheelchair access. There is enough storage for 30 bikes and the parents of children who wish to cycle to school must sign a cycling permission form.

The majority of our pupils come from the Weybridge area .

	Opening times	Closing times
School Site*	7.00am	10.00pm
Pupils Official Times*	8.30 am	3.15 pm
Breakfast Clubs (if applicable)	8.00am	8.30 am
After School Clubs (if applicable)	3.15pm	6.00 pm
Other timings e.g. Nursery timings	Private lettings run from 3.15 pm - 10.00 pm	

Engineering & Planning

50 August 2017 Install traffic calming measures and new gate on alternative road

Working Group

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

Name	Role
C Hodges	Head Teacher
Pupil Associate Members	Pupil

Other Information

There is a zebra crossing outside the school's main entrance.

The nearest bus stop is on Oatlands Drive (a ten minute walk), and Walton on Thames railway station is a ten minute walk away in the other direction.need the bus numbers for the stop and also times to see if they are school appropriate

The nearest cycle route is on Oatlands Drive and one is currently under construction in Walton town centre. There are no cycle routes in the vicinity of the school.does it take in the schools catchment area?

Walton on Thames railway station is approximately 1km away from Cleves. Weybridge is served by bus routes 451, 461 and 471.

Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	36
	Visitors parking spaces*	0
	Disabled parking spaces*	2
Cycle Parking*	Covered Sheffield Stands	16
	Sheffield Stands*	100
	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	0
	Total pupil cycle parking spaces*	116
Scooter Parking*	Total staff cycle parking spaces*	0
	Total Scooter Parking Spaces*	20
Storage Lockers*	Number of storage lockers for equipment*	420
Showers available*	Number of showers available*	2
Coach Parking*	Spaces for coaches to park*	3
	Details of coach parking facilities	3

Transportation Links	
Buses*	461 bus route is our nearest stop on Oatlands Avenue which goes from Staines to Kingston The 458 route from Walton station also goes from Staines to Kingston
Rail*	Walton station is our nearest station with a direct line from Woking to Waterloo
Roads*	Oatlands Avenue and Oatlands Chase both border the school and are fairly well used throughout the day
Walking Routes*	There are many routes to Cleves School which can be accessed from Hersham, Walton and Weybridge
Cycling Routes*	There are currently no cycling routes

STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the 'Consultation Initiatives' in your Action Plan.

You can use the audit below to identify any 'Travel & Transport Issues' that the school faces and begin to think about solutions that may need to be put in place to make it safer and easier for people to travel to your school.

Name of road (main gate)													
Name of other roads surrounding the school	Oatlands Chase												
Date of assesment	27-06-2016												
Time of assesment													
What is the speed limit of the road outside the main gate?	30mph												
What is the speed limit on the other roads surrounding your school? (please select all that apply)	30mph												
How many of the following crossings are present?	<table border="1"> <tr> <td>Pelican Crossing</td> <td></td> </tr> <tr> <td>Puffin Crossing</td> <td></td> </tr> <tr> <td>Toucan Crossing</td> <td>1</td> </tr> <tr> <td>Zebra Crossing</td> <td>1</td> </tr> <tr> <td>School Crossing Patrol</td> <td></td> </tr> <tr> <td>Traffic Island</td> <td></td> </tr> </table>	Pelican Crossing		Puffin Crossing		Toucan Crossing	1	Zebra Crossing	1	School Crossing Patrol		Traffic Island	
Pelican Crossing													
Puffin Crossing													
Toucan Crossing	1												
Zebra Crossing	1												
School Crossing Patrol													
Traffic Island													
Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)	No												
Are there railings present outside or near the main gate? (If yes, please provide details)	Yes												
Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)	No No												
Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)	No												
Are there any dedicated cycle lanes leading to the school?	No												

What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)

Average

What is the quality of the 'SCHOOL' and zig-zag road markings like?

Average

Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.

Grass verge
Traffic backs
Parked cars
Commuter parking

Surveys

Pupil Survey Results

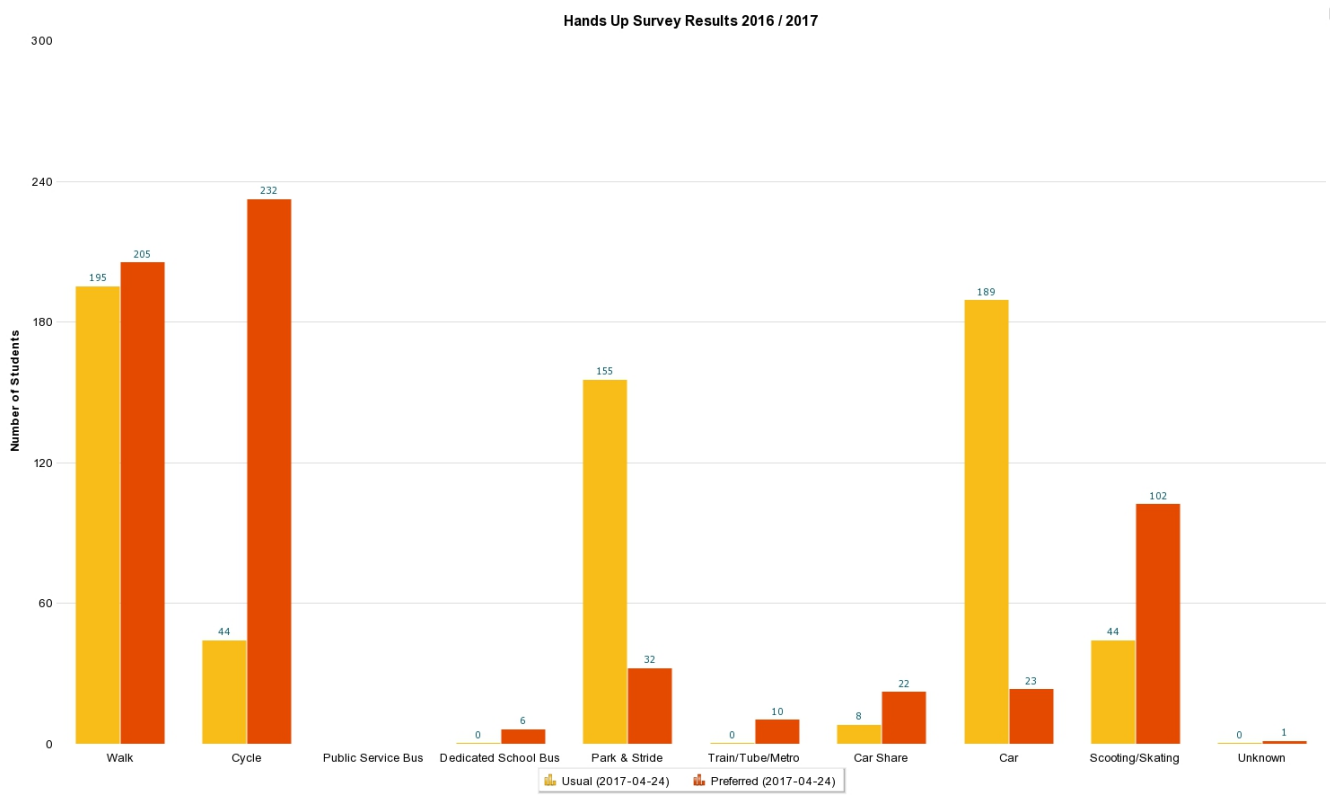
Responses:

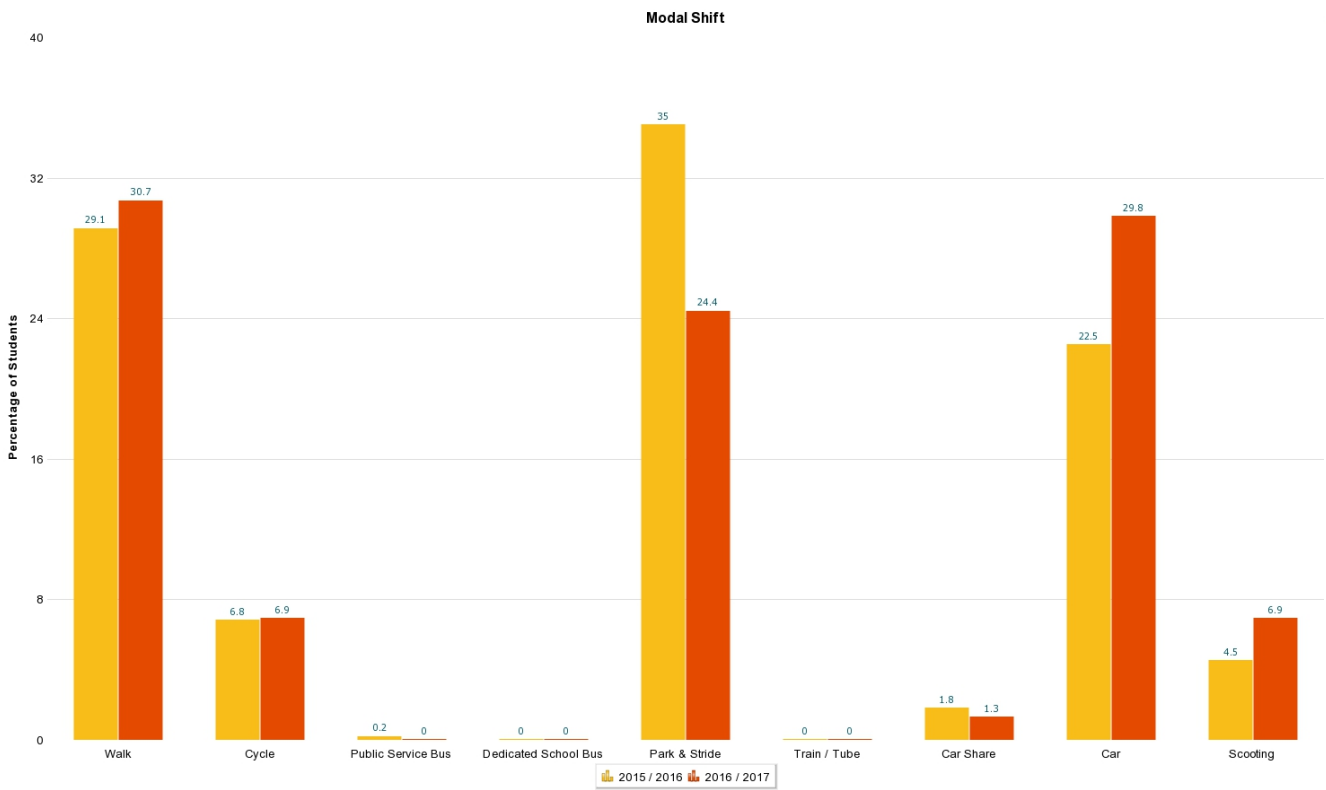
635 (24th April 2017 - 24th May 2017), Absent Pupils: 83

Response Rate:

(Responses + Absent Pupils / Pupils on Roll)

110.1 % (24th April 2017 - 24th May 2017)





Pupil Survey Comments

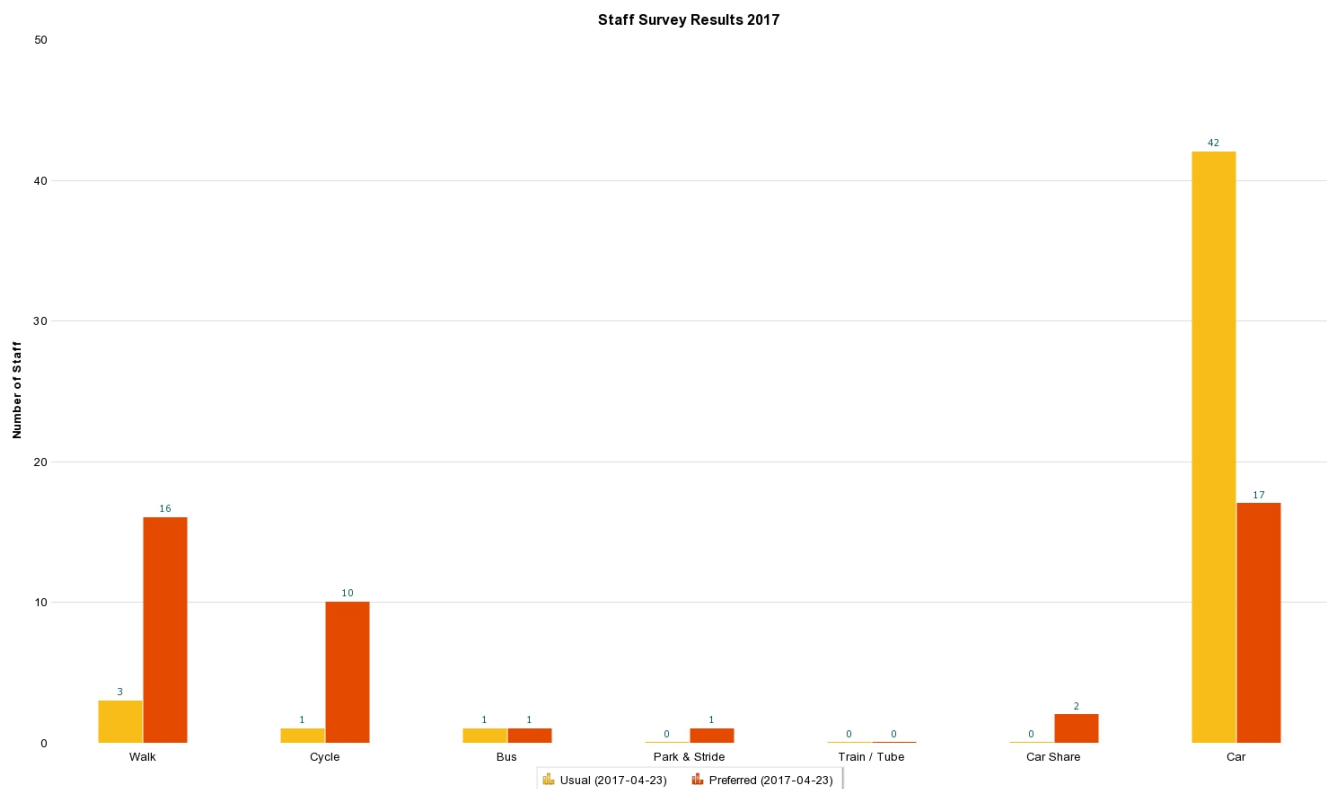
I think there should be more zebra crossings. I think it is quite dangerous with all the cars pulling up outside school. More parking please. School bus?

Some who came by car would prefer to scooter or skateboard but their parents don't have time.

Staff Survey Results

Responses: 47 (23rd April 2017 - 23rd May 2017)

Response Rate: 58%



Staff Survey Comments

Esher traffic and roads are too narrow (Scilly Isles to High Street)

Not very regular bus service

The road surfaces are a VERY BAD quality- many potholes

We have parking restrictions outside the school and limited space in the car park. If I have a lot to carry or the weather is bad I drive the bare mile down the road.

Parking is a major problem as I need to use the car as I first drop my eldest to another school

SO many roadworks and pot holes!!

none

Cycling is tricky as lots to carry.

Walking is not practical due to distance and bringing books home to mark etc.

i cycle on days where it fits family after-school commitments

I do a school run so need to take the car.

Roads far too busy to cycle and there are no cycle lanes.

I'd like to cycle, but we have to be here by 7.30 or 8 at the very latest in order to be prepared for the children arriving, and it just wouldn't be feasible to cycle for an hour from where I live.

Too far

Historical Pupil Mode of Travel Data

Pupils Modal Split		Walk	Cycle	Public Service Bus	Dedicated School Bus	Park & Stride	Train/Tube/Metro	Car Share	Car	Scooting	Total
2017 24th April 2017 - 24th May 2017	Number	195	44	0	0	155	0	8	189	44	635
	%	30.7 %	6.9 %	0 %	0 %	24.4 %	0 %	1.3 %	29.8 %	6.9 %	88%
Local Authority Data	%	30.2 %	3.7 %	7 %	13 %	10.6 %	0.3 %	4.7 %	25.3 %	5.3 %	92%
2016 18th July 2016 - 18th August 2016	Number	128	30	1	0	154	0	8	99	20	440
	%	29.1 %	6.8 %	0.2 %	0 %	35 %	0 %	1.8 %	22.5 %	4.5 %	92%
Local Authority Data	%	36.7 %	4.9 %	2.3 %	2.1 %	17 %	0.1 %	3.4 %	25.9 %	7.8 %	93%

Historical Staff Mode of Travel Data

Staff Modal Split		Walk	Cycle	Bus	Park & Stride	Train / Tube	Car Share	Car	Total
2017 Sunday 23rd April 2017	Number	3	1	1	0	0	0	42	47
	%	6.4 %	2.1 %	2.1 %	0 %	0 %	0 %	89.4 %	
Local Authority	%	19.1 %	3.3 %	1.5 %	0.4 %	1 %	3.6 %	71.2 %	827
2016 Tuesday 26th July 2016	Number	10	0	0	0	0	0	30	40
	%	25 %	0 %	0 %	0 %	0 %	0 %	75 %	
Local Authority	%	18 %	4.4 %	2.6 %	1.3 %	0.5 %	3.4 %	69.8 %	388

New Targets

Target	Details	Annual Monitoring	Due Year
Mode: Walk Date added: 19/07/2017	Previous: 29.1% Projected Target: 32.2% % Change: 10.65% Percentage Points: 3.1	2017 / 2018: _____	2017 / 2018
Mode: Car Date added: 19/07/2017	Previous: 22.5% Projected Target: 20% % Change: -11.11% Percentage Points: -2.5	2017 / 2018: _____ 2018 / 2019: _____	2018 / 2019

Travel & Transport Issues

Current Travel Transport Issues					
Date Issue Identified	Details of Issue / concern	How the issue / problem was identified	Possible Solutions	Resolution	Uploads
Parents					
27/7/16	Dangerous driving and parking by parents outside the school	Complaints from residents and parents	<p>Deliver Park Smart with SCC and Surrey police</p> <p>Remind parents about parking in regular school news letter</p> <p>Continue to have a member of staff on duty at the beginning and end of the school day</p> <p>Investigate the possibility of contacting Elmbridge parking enforcement department</p>		

No new travel / transport issues

Actions

Planned Actions

Consultation Actions						
	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
G4 Gold: Pupils have a role in updating the travel activity of the school						
PAMS look at schools sustainable travel activities.	Headteacher and PAMS	April 2018				
G6 Gold: Safe and active travel is part of the School Improvement Plan	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Safe and active travel is part of the SDP for 2017-18	School Leadership Team	October 2017				
Promotion Actions						
	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
PR1 Newsletter						
Ask children to design article for newsletter re road safety and sustainable travel	Travel Co-ordinator	April 2018				
PR4 School presents to / shares ideas with other schools	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Share practice with other schools	Deputy, Craig Smith	July 2018				
PR6 School has an active travel policy	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Publish a cycling policy and display on website	Travel Co-ordinator	March 2018				
PR8 Competitions run & promoted within school	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Competition ran by school in new academic year	Travel Co-ordinator	April 2018				
PR13 Information on website	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Travel plan to be advertised on website	Business Manager	October 2017				

PR16 Letter from Head Teacher to parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Emails to parents reminding them about inconsiderate parking and events

Headteacher July 2017

PR17 New parent pack	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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All families are asked to sign the home school agreement. Added in this year is reference to parking.

Whole school July 2017 Added to home school agreement and signed by all families:
Drive and park safely and respectfully when picking up and dropping off children

[Home_School_Agreement_2017_18.docx](#)

PR19 School railing banners	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Display walk to school banner for start of term to promote walking

Business Manager September 2017

PR19 School railing banners	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Promote walking to school banner

Site Manager September 2017

PR20 JTA/YTA/JRSO's in place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Recruit and have active Junior Road Safety Officers and set up plan

Travel Co-ordinator May 2018

Partnerships Actions

P1 School works with Police / Safer Neighbourhood Team / PCSO to promote safe & sustainable travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Regular liaison with PCSO regarding parking and the end of the school day.

Headteacher March 2018

Curriculum Actions

CU2 School teaches the health benefits of safe / active travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Assemblies teaching health benefits of safe and active travel through exercise	Deputy Head	September 2018				
CU3 School teaches the environmental benefits of active travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School runs assembly promoting environmental benefits of active travel	Deputy and teacher	September 2018				
Cycling Actions						
C12 Bicycle security marking	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Work with local police to set up scheme	Travel plan co-ordinator	December 2017				
Road Safety Actions						
R1 Cycle training for pupils (e.g. Bikeability)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Annual bikeability courses for years 5 and 6	School Secretary	December 2017				
R9 Road safety assembly/presentation	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Road safety assembly to all children	Headteacher	September 2017				
R10 Be Bright Be Seen activities	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Planned class lesson when clocks change in October for all classes. Using www.brightkidz.co.uk website	Travel plan co-ordinator and class teachers	November 2017				
R11 School invites experts/organisations to talk about personal safety whilst traveling	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
External speaker for assembly talking about road safety	Business Manager and Travel Co-ordinator	September 2017				
R16 School has lobbied for installation of safer crossings on the route to school	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

To promote walking and calm traffic measure, new pedestrian access, road calming measures and crossing to be installed on Oatlands Chase

Surrey County Council

August 2017

R18 Road Safety day/week	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Road Safety Week in November 2017	Steve Cope	November 2017				
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Smarter Driving Actions

SD1 School promotes car sharing	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Emails/letters to parents promoting car sharing -	Leadership team	July 2017				
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SD2 Car free days	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Car Free Day which we would like all families to try and sign up to. Scheduled for 22nd September 2017	School	September 2017				
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SD6 Highway code is promoted to students, staff & parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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School to promote highway code before the summer holidays. Obtain resources from DFT	Whole school	July 2017				
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SD8 Parking pledge scheme	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Develop and ask parents to sign up for a parking pledge at the beginning of the academic year.	Travel plan co-ordinator	September 2017				
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Completed Actions

Partnership Actions						
PS School has achieved Eco School status	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
PS School has achieved Eco School status	Person Responsible	Target Completion	Reporting			
Sliver Eco School achieved School has achieved Eco Schools status - Silver	Eco-Coordinator - Kelly Hamilton	May 2016	Achieved Silver Status link to badge of bottom of website pages: http://www.cleves.co.uk/			19-07-2017
PSD Other partnerships	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Air monitoring Working with Surrey CC and Elmridge to look at air pollution as we are currently sampling the air. Working with AD-mech and a parent	Headteacher	May 2016	Updates from Ed Saher regarding findings. Paid for the machines			24-07-2017

Completed Actions

Item ID	Responsible Person	Target Date	Reporting	Completion Date	Funding Acquired	Uploads
33 33 Silver	Person Responsible	Target Completion	Reporting			
<p>Minutes of meetings with governors, staff, senior management team or school council are provided</p>						
	Headteacher, FGB	August 2017	Headteachers report stated: 'One item on the SDP is the delivery of a new Travel Plan which Emma and I have written. Whilst this is sometimes a mid-level priority I would suggest it should be a high priority issue and drive a determined effort to resolve the on-going traffic problems and safety concerns we have. I intend to make a case to the PPP that this responsibility should be recognised' Also would be invited	11-07-2017		
Personal Actions						
P18 School	Person Responsible	Target Completion	Reporting			
P18 School has an active travel policy						
	Reception team	October 2016	http://www.cleves.co.uk/uploads/cycling-permission-form.pdf on website	19-07-2017		cycling_permission_form.pdf
Cycling Permission form. Cycling permission forms to encourage families to cycle to school						
P18 School	Person Responsible	Target Completion	Reporting			
P18 School has an active travel policy						
	Headteacher	July 2017	School Travel Policy shared with all families and promoted regularly.	24-07-2017		Cleves_Travel_Policy.pdf
Public Transport Actions						
P18 School	Person Responsible	Target Completion	Reporting			
P18 School has an active travel policy						
	Business Manager	June 2017	Link to school website: http://www.cleves.co.uk/contact-us/contact-us-3/	03-07-2017		
Bus routes and timetables on school website. Bus routes and timetables on school website						
Public Safety Actions						
R1 Cycle	Person Responsible	Target Completion	Reporting			
R1 Cycle training for pupils (e.g. Bikeability)						
	Emma Turner	April 2017	Carried out by Surrey County Council	08-05-2017		
Deliver bikeability to years 5 and 6. Book course for years 5 and 6 through SCC						
R16 School	Person Responsible	Target Completion	Reporting			
R16 School has bid for installation of safer crossings on the route to school						
	Governors and Leadership	October 2016	http://emaps.eimbridge.gov.uk/etec_planning.aspx?heqpaqypparTemplate&template=PlanningDetailsTab.tmp&fItem=APPLICATION_NUMBER%3D2720162179L27&approvePARAM=20162179L27&addressPARAM=Cleves%20County%20Junior%20School,%2025%20Owlands%20Avenue,%2020%20Weybridge,%202013%20TS&workingPARAM=164795&editingPARAM=50814	26-10-2016		
Lobbying to get more pedestrian access. Due to expansion, in negotiation with Surrey CC. requires an extra gate and installation of crossings to enable a safe route to school						
Walking & Scooting Actions						
W7 Walk	Person Responsible	Target Completion	Reporting			
W7 Walk to school month						
	Mr Cope	June 2016	Surrey CC sponsors this project	08-05-2017		
Golden Boot Challenge. Promote walking to school for one month. Incentives given to pupils for walking to school.						
W5 Educational / Curriculum	Person Responsible	Target Completion	Reporting			
W5 Educational / Curriculum walks						
	Year 3 Team	May 2017	Year 3 have been to the local church numerous times and also visited Owlfields Park	29-06-2017		
Year 3 Walking trip to Owlfields Park. Year 3 children walking tips to Church and Owlfields Park						
W11 Walking tips	Person Responsible	Target Completion	Reporting			
W11 Walking tips						
	Year leader	May 2017	Year 6 pupils attended DT workshops at Rydens school and attended the junior citizens day at Walton Station	26-05-2017		
Walking tips for Year 6. Reading tips to Rydens School. Handout and Walton Fire station						
W12 Scooter storage	Person Responsible	Target Completion	Reporting			
W12 Scooter storage						
	Site Manager	September 2016	3 cycle/ scooter storage areas available from 8.00am to accommodate over 100 bikes/ scooters	18-09-2016		
Scooter storage installed. Scooter storage installed						
Cycling Actions						
C2 Cycle parking	Person Responsible	Target Completion	Reporting			
C2 Cycle parking						
	Site Manager	September 2016	3 cycle/ scooter storage areas available from 8.00am to accommodate over 100 bikes/ scooters	18-09-2016		
Cycle parking. Cycle parking installed in 3 main areas						
C11 Cycle parking scheme for staff	Person Responsible	Target Completion	Reporting			
C11 Cycle parking scheme for staff						
	Emma Turner	February 2017	Email sent, no funding required taken from their pay.	08-05-2017		
Cycle to work scheme. We email all staff about the Cycle Benefits website and link.						
C11 Cycle parking scheme for staff	Person Responsible	Target Completion	Reporting			
C11 Cycle parking scheme for staff						
	Emma Turner	November 2016	Screen shot of email sent to all staff	11-11-2016		
We email all staff about the Cycle Benefits website and link. All staff have access to Rewards scheme and can sign up to the cycle to work scheme						
Seamless Driving Actions						
SD7 Parent parking campaign	Person Responsible	Target Completion	Reporting			
SD7 Parent parking campaign						
	Reception team	May 2017	Purchased barriers which are put out by Site Assistant every morning and afternoon. Consistent emails asking for parents to park safer.	25-05-2017		
Barrier and signage parking campaign. Ongoing and consistent reminders for better parking. Regular emails and cones put out at pick up and drop off times.						
Public Transportation Actions						
PT2 School promotes public transport	Person Responsible	Target Completion	Reporting			
PT2 School promotes public transport						

Bus Timetables Details of bus timetables and routes on school website	Business Manager	April 2017	Link to website with bus routes and timetables: http://www.cleves.co.uk/contact-us/contact-us-3/			09-04-2017		
PFA Private coaches for school trips pick up and set down in safe accessible places	Person Responsible	Target Completion	Reporting			Completion date	Funding required	Uploads
Coach drop off and collection Coaches pick up and drop off in car park and designated areas.	Site Manager	January 2017	Site Manager cones areas in car parking and allocates pick up and drop off for coaches for residential and school trips. We use large coaches to minimise number of coaches. Evidence is residential trip and the start of accommodating three coaches.			11-07-2017		
Coaches Actions								
Clear all quality provisions	Person Responsible	Target Completion	Reporting			Completion date	Funding required	Uploads
Air monitoring management Air monitors installed and data being reported	Headteacher	May 2017	All monitors installed and reports being collected. See attached reports			15-07-2017		Air_Samples_report_July_2017.docx Air_Samples-1.png Air_Samples-2.png Air_Samples-3.png

Sign off & Formal Approval

Title	Name (for pupils a name is not required, e.g. school council)	Sign off
STP Champion	Chris Hodges	
Head teacher	Mr C Hodges	
Governor (if applicable)		
Pupils	School Council, Eco Co-ordinators	
LA Officer		