

## **Cleves School PTA Meeting**

**Tuesday 8<sup>th</sup> November 2022**

### **Agenda:**

- 1. Attendees:** Chris Hodges, Charlotte Dury, Hannah Murphy, Leah Williams, Sara Hollingshead, Jo Williams, Suzanne Sanders, Robyn McCallum, Charlotte Healey, Angeliki Gregoriou, Juliana Constantino
- 2. Apologies:** Tom Wicka, Jess Forster
- 3. Treasurer's Report**  
£75k in the bank. £40k spent for new play area.
- 4. Fireworks debrief**  
Thanks to the firework committee. Plan and lessons learnt are being written up for next year's committee.

Summary - £22,700 profit of which £14k was tickets (2019 £5k tickets). 400-500 people bought tickets on the gate. Approx 4100 total tickets sold.

Feedback:

Bar – well staffed, well organised.

Fireworks – great

Fairground – long queues. Discussion around whether more rides in future but not possible. They take up lots of space therefore limited option for more as can't go along the Oatlands Chase edge due to mountain bike area.

Question raised from a child around the polluting aspect of fireworks. Agreed we could ask the company about their environmental policy.

Suggestion to get a date in place with fireworks company asap for next year. HM to take back to firework committee.

- 5. Christmas Fair update – Saturday 3<sup>rd</sup> Dec.**  
Committee in place and have had productive meetings. Class reps have volunteered for certain stalls. Time moved to 1-3pm to avoid a possible clash with an England World Cup football game.

Cracker homework will be sent out on Friday. These will be sold at the fair.

Mr Smith is sorting out children's stalls.

Floor plan to be organised to reduce crowding.

Christmas Fair letter to go out this week in Evening News email and class whats app groups .

Raffle – link is ready to go. Jo W has set up. Lisa Harris skincare £500 package confirmed. Leah and Robyn trying to get more prizes. Big items in hand.

Santa's grotto – decided not to go ahead with this. Not a lot of money made last time and not as popular as at infant school.

Xmas Fair 2019 charged 20p per go at the children's stalls. Summer fair 2022 charged 50p-£1. Agree that Christmas fair stalls could be higher price.

## **6. Rest of year events**

**Quiz** – Jo E, Ruth P are ready to go. Agreed to be held in the dining hall. No interactive screen but can have a screen on wheels. Suzanne to discuss with Jo and Ruth. Need to confirm suitability for Friday 10<sup>th</sup> March evening. (Oatlands quiz is in Feb so won't clash.)

**Ball** – all in agreement that it is likely to generate great interest.

Discussed

- importance of getting committee in place now. Sara H happy to be involved.
- Potential different options – sit down meal vs buffet?
- not possible to have a marquee on school grounds as wouldn't be able to go past 10pm. Harder to organise from scratch, easier to go to a venue.
- to take place in summer term.
- cost. Charlotte H reported approx. £60 ticket at Oatlands for Sandown. No issues raised with ticket price but some issues with high drinks prices (dictated by venue).
- format. Manby – 110 seated and 30 later for dinner. Oatlands – 170 attended for sit down meal in 2022. 230 in a room possible at Sandown.
- fundraising – Charlotte H felt they'd exhausted the local community when organised Oatlands' ball last year therefore only targeted corporate and personal connections rather than cold calling. Possible focus on social side rather than fundraising.
- popular fundraisers at infant schools: Oatlands – headteacher for the day, Manby – drop off parking space for a year. Can we do something similar?

**Circus.** Discussing as no action plan made at last meeting. Potentially easy to organise and a good fundraiser but lots of other things to do this year. Re discuss in Sept 2023.

**Discos** – summer term. Y6 Leavers disco – already in the calendar therefore possibly week before for other years. Summer will be one hour each. Confirmed location must be dining hall.

### **Other**

- Some interest raised in a parent and child event – discuss in September
- maybe consider and 2-3 year cycle of events in order to increase range of options.

## **7. Staffroom makeover**

Y4 parent got in touch and felt it was looking like it needed some attention. CH – would gratefully receive money if there is scope for donating. Confirmed more tables and chairs needed fairly urgently. PTA agrees up to £5k donation.

AG – raised query about if an interior designer would be wanted – has a relative who might be interested in donating some time. CH interested in pursuing if timescales are appropriate. AG and CH to liaise.

## **8. PTA Meeting dates and event dates for rest of 2022/23**

CD – will take them to Jill Kent and Pete and check suitability. Will be uploaded to PTA section of school website once agreed.

## **9. AOB**

1) budgeting for the year ahead – Parent has requested that the PTA share a projection of possible donation / event costs to allow for budgeting. CH suggests this could be linked with school events (trips etc) - share info with Maria Lockyear. All agree good idea with aim to release info in July for the following year. HM and CD to put together something for the rest of this year.

2) Discussion around community involvement by the school.

CH - Class charity contributions last year which were linked to class fundraisers.

Charlotte H reported Oatlands has previously organised Christmas gifts for Spurgeons and singing at a nursing home. Lots to discuss so will add to agenda for next meeting.

3) Christmas collections for teachers. Some classes collect just for teachers, some include Tas. Query raised whether we should we gather a % from class donations to give to staff who might be missed eg office staff. CH – issue with dictating this and difficult to catch everyone. Agreement to ensure class reps consider which staff are involved with their classes.

RM queried if there a staff party where we can donate some money. CH to consider.

4) Christmas cards between children – PTA don't need to do anything here. Post box is in the shed.

5) Query about school's Eco council – Miss Pisano runs it with the children.

CH confirmed there is a school sustainability plan.

**Date of next meeting: 24<sup>th</sup> January 2023**